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UOPISA President  
2<sup>nd</sup> Quarter Report 2019  
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1107 words

## **PART ONE: EXECUTIVE OFFICER POSITION DESCRIPTION DUTIES**

### 1.1 Main spokesperson for UOPISA.

1.1.1 I have represented UOPISA at the following events:

- a) Otago Tongan Students' Association Welcome
- b) 150<sup>th</sup> Anniversary – Pacific Events
- c) Pacific Islands Centre "Family Evening"
- d) Launch of P.A.C.I.F.I.C.A Women's Network – Otago Branch
- e) Pacific Islands Law Students Association Q & A Session with the President of the NZ Law Society Tiana Epati.
- f) On Campus Experience Commerce session
- g) Tupu Tai Information Session
- h) OTSA Kalia Workshop

1.1.2 I did interviews for the following:

- a) Science Division's Communications & Marketing (Guy Frederick)
- b) 531pi radio show (John Pulu)

### 1.2 Chair and convener of executive and general meetings.

I have chaired all meeting for UOPISA.

### 1.3 Chief representative and responsible for all internal and external relations.

1.3.1 I met with Kerrin (OUSA Welfare Officer) to discuss having a Pasifika Representative on the Welfare Committee. Hilla Fukofuka was put forward by UOPISA as the Pasifika Representative.

1.3.2 I've met on a monthly basis with the Presidents of the following member associations of UOPISA:

- a) Humanities Otago Pacific Students' Association (Albert Fairbrother)
- b) Otago Cook Islands Students' Association (Ridge Ponini)
- c) Otago Samoan Students' Association (Josh Aliifaalogo)
- d) Otago Tongan Students' Association (Melania Napa'a)
- e) Pacific Islands Health Professionals Students' Association (Fuatino Heath)
- f) Pacific Islands Law Students' Association (Tausala Fruean)
- g) Science Students' Pacific Islands Association (Jasmine Wright)



- 1.3.3 Facilitated a “Roles/Responsibilities” Workshop with the executive committee of the Otago Tongan Students’ Association.
- 1.3.4 Met with the Academic Rep of the Otago Cook Islands Students’ Association who was seeking recommendations for hosting an academic workshop for OCISA members.
- 1.3.5 Facilitated two days of workshops for all executive members under UOPISA (Leadership Weekend).
- 1.3.6 Represented UOPISA at the OUSA SGM – UOPISA President now sits as an ex-officio member of the OUSA Exec Committee.

#### 1.4 Promote the equitable opportunity, wide representation, friendly gathering and participation of Pacific students within the University;

- 1.4.1 I assisted the Pacific Development Office with the organising and facilitating of the Pacific 150<sup>th</sup> Anniversary Debate: students vs staff.
- 1.4.2 Attended the Give Nothing to Racism lecture in Union Hall.
- 1.4.3 Facilitated Wahine Pasifika Rugby initiative to encourage more Pasifika women to play rugby.
- 1.4.4 Promoted UOPISA’s Mental Health campaign by vlogging on the page for a week.
- 1.4.5 Manage and oversee the Pacific 150<sup>th</sup> Student Koneseti.

#### 1.5 Promote the expression of Pacific cultures and language within the University.

- 1.5.1 Facilitated the Tongan Language Session for the 2<sup>nd</sup> Year Medicine cohort for 2019.
- 1.5.2 Met with Tongan Language Week coordinators from Ministry for Pacific Peoples, to talk about engaging tertiary students with Tongan Language Week.

#### 1.6 To establish and maintain our relationship with OUSA, Te Roopū Māori and the University, where appropriate.

- 1.6.1 Met with OUSA President James Heath.
- 1.6.2 Met with the Tumuaki of Te Roopu Maori Taylor Terekia.

#### 1.7 Establish and maintain relationships with external stakeholders where appropriate.

- 1.7.1 Met with the following key external stakeholders from the University:



- a) Karyn Thomson (Director of Student Services)
- b) Nina Kirifi-Alai (Manager of Pacific Islands Centre)
- c) Tasileta Teevale (Director of Pacific Development Office)
- d) Richard Mooney (Clinical Group Leader Mental Health & Wellbeing for Student Health Services)

1.7.2 Met with the following key stakeholders from other student-led groups:

- a) James Ranstead (President of NZUSA)
- b) Ali Leota (Pasifika Liaison of NZUSA)
- c) Hannah Brown (Ignite Consultants)

1.7.3 Met with the following external key stakeholders:

- a) Howard Jamieson (Ministry for Pacific Peoples)
- b) Ta'i Richard (Ministry for Pacific Peoples)
- c) Warren Kearney (NZ Rugby)

## **PART TWO: GENERAL DUTIES OF ALL EXECUTIVE MEMBERS**

2.1 Where reasonable, all Executive Officers are expected to assist as volunteers for OUSA events and functions, including, but not limited to:

2.1.1 Assisting at the OUSA Tent City marquee and other activities during Summer School, Orientation and Re-Orientation;

N/A I was not an ex-officio member at the time of Summer School & Orientation

2.1.2 At an individual Executive Officer's discretion, be a safety contact during Orientation, Re-Orientation and other OUSA events throughout the year;

N/A I was not an ex-officio member at the time of Summer School & Orientation

2.1.3 Collecting for the capping charity; and

N/A

2.1.4 Assisting with elections and referenda where appropriate, including but not limited to advertising the election and collecting votes.

Was out of office during May Referendum and lead up.

I carried the OUSA Flag during the Graduation March on May 18<sup>th</sup>.

I volunteered for one of the Valid Voter BBQs to push students to enrol for Local Body elections.

I currently talk to individual Pasifika students about enrolling for local body elections.

2.2 Where reasonable, all Executive Officers are to be available for Executive meetings, national conferences, national and local campaigns, Executive training sessions and Executive planning sessions.

2.2.1 Attended the NZUSA National Conference.

2.2.2 Have attended most OUSA exec meetings or have otherwise given my apologies.

2.3 All Executive Officers with control of budget lines, or who have been allocated a budget line, shall maintain detailed budgets and not exceed their budgeted expenditure.

N/A

2.4 All Executive Officers, where possible, shall maintain regular, publicised office hours, and are expected to regularly check and respond to all correspondence received.

These are publicised through UOPISA but are separate from OUSA.

2.5 All Executive Officers shall every quarter undertake five hours of voluntary service which contributes to the local community.

2.5.1 I volunteer my time with the Dunedin Church of Tonga Youth.

2.5.2 I volunteer fortnightly for the Tongan tertiary student segment on Otago Access Radio 105.4FM.

2.5.3 I have been a guest speaker at the following events:

- a) Launch of the Otago Business School's Pacific Incubation Programme – Entrepreneurship.
- b) Queens High School Pacific Motivation Session
- c) Taimane Mentoring Phase 4 – Pacific Islands Centre
- d) Te Whare Tawharau Volunteer Training

2.5.4 I run STEM Workshops with Tongan students from Tangaroa College in South Auckland

## **PART THREE: ATTENDANCE AND INVOLVEMENT IN OUSA AND UNIVERSITY COMMITTEES**

OUSA Executive Committee (Ex-officio Member)

Student & Academic Services Management Meeting (In attendance)

University Pacific Leadership Group (Student Representative)

## **PART FOUR: PROGRESS ON GOALS**

I was not an ex-officio member in the 1<sup>st</sup> quarter to have set goals for this quarter. However, I have looked at some of the goals that the OUSA exec team had set for the year, and have developed a few key focus areas for the 3<sup>rd</sup> quarter:

- a) Pasifika Mental Health Campaign – Next Generation, Next Tale
- b) Explore what adopting the UN Sustainable Development Goals would look like for UOPISA
- c) Attend as many student events as manageable
- d) Stocktake recycling bins in Pasifika spaces on campus.
- e) Increase enrolments of Pasifika students in Local Body Elections.



otago uni **students'** association



### **GOALS/RECOMMENDATIONS**

Goals should be listed here with elaboration. Content goes here. Content goes here. Content goes here. Content goes here. Content goes here. Content goes here. Content goes here. Content goes here.

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